

# 2016 Report and Accounts for the Parochial Church Council of Holy Trinity Church, Runcorn

## **Aims and purposes**

Holy Trinity's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, the Reverend Derek Guest, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC also has responsibility through the Wicksten Drive Joint Council to ensure that the shared building of Wicksten Drive Christian Centre is run according to its constitution.

## **Objectives and Activities**

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at Holy Trinity. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services are worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, we have considered the Commission's guidance on public benefit and in particular, the supplementary guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

To facilitate this work it is important that we maintain the fabric of the Church of Holy Trinity.

## **Achievements and Performance**

Until the ordination of the Reverend Derek Guest in September there was an interregnum and although we managed to maintain the normal Sunday services, we had to reluctantly suspend temporarily a number of activities and community links.

### Worship and prayer

The Sunday morning service remained at 9.30am during 2016. We were fortunate in having the support of a number of clergy which enabled us to have our normal service every week and as a result the congregation attendance remained at an average of 40 people. During the year there were no infant baptism and no confirmations. There were three weddings. 14 funerals took place in church and 1 at a crematorium.

### Church Electoral Roll

At the end of 2016, the Electoral Roll membership was 75. This is down slightly from last year. One person became a member but sadly three members died during the year and another moved away from the town.

### Home Groups

Three groups, organised in conjunction with All Saints, met weekly on Mondays, Tuesdays and Wednesdays. These groups meet for bible-study, prayer and friendship.

### Wicksten Drive Christian Centre Joint Council

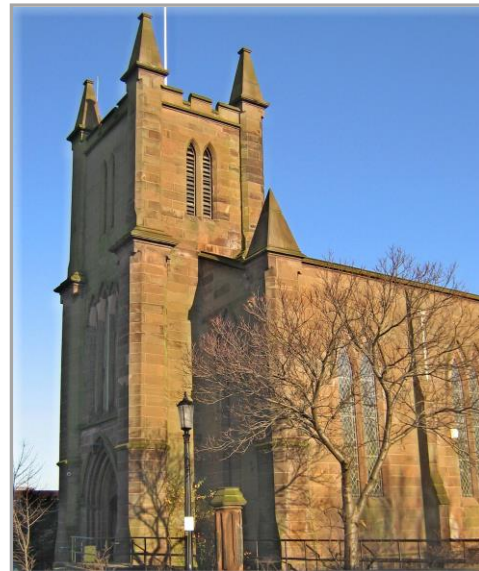
The Christian Centre building is owned jointly by The Methodist Church and the Church of England. The Joint Council is made up of 8 Methodist members and 8 Anglican members (of each churches choice). The Anglican members for 2016 were: the vicar, T Clare, M Evans, P Wade, M. Cooke, O Wade, C Kelly and 1 vacant position. The joint council is responsible for the running of the building and promoting the co-operation and closer working of both churches.

### Open Door

Although now a registered charity, it continues to remain part of our outreach together with All Saints and is supported by members of the PCC and congregation. During the February half-term twenty children aged 5 to 11 years and 10 helpers had a great week in the church learning 7 songs, recording a CD and performing a concert for family and friends. With a new manager in place, the year has been used to look for new developments and funding whilst continuing with existing projects at All Saints Church such as the community cafe, cookery groups and J Time.

## **Mission Links:**

**Interserve:- The Ayletts:** Holy Trinity continues to support Interserve partners Graham and Nicola Aylett.,



### **The Church Building:**

The repairs to the tower and nave roof funded by the Listed Places of Worship Roof Repair fund grant were completed. During the year we had a number of unexpected church inspections. These included the fire brigade, our insurers the Archdeacon Visitation and finally a quinquennial. Fortunately none of the inspections gave rise to any concerns.

### **Finance Review**

The general account showed an increased deficit from £1,035 in 2015 to £3,644 in 2016. A major contributor to this deficit was an increase in the parish share from £19,775 to £21,880. Although we were in an interregnum for most of the year we managed to maintain congregation numbers but were unsuccessful in organising fund raising events. Now that we have a new vicar we will be looking at ways to make more use of the building as part of our outreach, and as a way of generating some much needed income. Unrestricted reserves amount to £13,469 which will be used to fund any significant repairs to the building and to cover any shortfalls in future income.

### **Reserves policy**

It is PCC policy to try to maintain a balance on unrestricted funds which equates to at least three months unrestricted payments.

### **Structure, governance and management**

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. It is a charity, but is not yet required to register with the Charity Commission. It is, however, required to conform to the accounting and reporting requirements of the Charities Act 1993. Members of the PCC are either ex-officio or elected at the Annual Parochial Church Meeting in accordance with the Church Representation Rules. The PCC met four times during the year.

Revd Derek Guest was ordained as the vicar of the united benefice of All Saints with Holy Trinity Runcorn 19 September 2016.

During the year the following served as members of Holy Trinity PCC:

*Vicar:* Revd Derek Guest (from 19 September)

*Churchwardens:* Mr Terry Clare  
Miss Margaret Cooke  
*Secretary* Cynthia Kelly  
*Treasurer* Philip Wade

*Representatives on the Deanery Synod:*  
Elected 2010 Cynthia Kelly  
Margaret Cooke

*Elected PCC Members:*  
Elected 2014 Philip Wade  
Jean Clare  
Ann Forster

Elected 2015 Ken Ramsden

Elected 2016 Diane Ryder  
Olwen Wade  
Margaret Evans  
Jenny Beeney  
Mike Duncan

The PCC Standing Committee comprised: The vicar, churchwardens, secretary and treasurer.

*Other Officials of Holy Trinity Church during 2016 were:*

Planned Giving Recorder	Ms Margaret Cooke
Electoral Roll Officer	Mrs Olwen Wade
Verger	Mrs Olwen Wade
Organist	Mr Philip Wade
Church Flowers	Mrs Cynthia Kelly
Men's Fellowship Chairman	Mr Terry Clare

**Approved by the PCC on 9 February 2017 and signed on their behalf by the Reverend Derek Guest (PCC Chair)**

## **Independent Examiner's Report to the members/trustees of Holy Trinity Church, Runcorn Parochial Church Council.**

I report on the accounts for the year ended 31 December 2016 which are set out on pages 4 to 6.

### **Respective responsibilities of trustees and examiner**

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- follow the procedures laid down in the general Direction given by the Charity Commissioners section 145(5)(b) of the 2011 Act, and
- state whether particular matters have come to my attention.

### **Basis is independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts/

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act; or
  - to prepare accounts which accord with the accounting records have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mr M Rathbone  
28 Farnley Close  
Runcorn  
WA7 6NN

23 February 2017

**HOLY TRINITY CHURCH, RUNCORN**  
**Financial Statements for the Year Ended 31 December 2016**

**RECEIPTS AND PAYMENTS ACCOUNT**

	Note	Unrestricted Fund £	Restricted Fund £	Total 2016 £	Total 2015
<b><u>Receipts</u></b>					
<b>Voluntary Receipts</b>					
Planned Giving		16,009		16,009	18,877
Collections at services		2,162		2,162	2,615
All other giving/voluntary receipts	5a	3,204	17,355	20,559	79,826
Income Tax recovered		4,349		4,349	4,661
		<hr/>		<hr/>	
		25,724	17,355	43,079	105,979
Activities for generating funds	5b	144		144	120
Investment income	5c	38		38	90
Church Activities	5d	2,193		2,193	1,586
<b>TOTAL RECEIPTS</b>		<hr/>	<hr/>	<hr/>	<hr/>
		<b>28,099</b>	<b>17,355</b>	<b>45,454</b>	<b>107,775</b>
<b><u>Payments</u></b>					
<b>Church activities</b>					
Parish share		21,880		21,880	19,775
Clergy		431		431	1,251
Church running expenses	5e	8,179	31,319	29,498	75,303
Mission giving and donations	5f	1,253		1,253	1,630
<b>TOTAL PAYMENTS</b>		<hr/>	<hr/>	<hr/>	<hr/>
		<b>31,743</b>	<b>31,319</b>	<b>63,062</b>	<b>97,959</b>
<b>Surplus(deficit) of receipts over payments</b>		<b>(3,644)</b>	<b>(13,964)</b>	<b>(17,608)</b>	<b>9,816</b>
Cash at bank and in hand at 1 January 2016		17,113	20,973	38,086	28,270
<b>Cash at bank and in hand at 31 December 2016</b>		<hr/>	<hr/>	<hr/>	<hr/>
		<b>13,469</b>	<b>7,009</b>	<b>20,478</b>	<b>38,086</b>



## Further Analysis of Receipts and Payments

	Unrestricted Fund £	Restricted Fund £	Total 2016 £	Total 2015
<b>Receipts</b>				
<b>a) All other giving/voluntary receipts:</b>				
Donations	3,204	1,640	4,844	1,265
Grants:				
Listed Places of Worship Roof Repair Fund		7,830	7,830	70,470
Listed Places of Worship Grant Scheme		7,885	7,885	8,091
	3,204	17,355	20,559	79,826
<b>b) Activities for generating funds:</b>				
Hire of church	144		144	0
Printing	0		0	120
	144	0	144	120
<b>c) Investment income</b>				
Bank interest	38	0	38	90
<b>d) Church activities</b>				
Fees for weddings and funerals	2,193		2,193	1,586
<b>Payments</b>				
<b>e) Church running expenses:</b>				
Costs of services	142		142	341
Organ repairs		3,050	3,050	0
Church building running expenses	5,730		5,730	5,263
Church repairs and maintenance	1,991	28,269	30,260	69,494
Administration	317	0	317	205
	8,179	31,319	39,498	75,303
<b>f) Mission giving and donations</b>				
Christian Aid	0		0	115
Other Charities	0		0	90
Children's Society	553		553	424
Bible Society	350		350	500
Interserve	350		350	500
	1,253		1,253	1,629
<b>g) Restricted Fund Balances</b>				
	Opening balance	Income	Expenditure	Closing balance
Church fabric legacy	5,000		4,050	950
Organ fund legacy	5,000		3,050	1,950
Listed Places of Worship Roof Repair Fund	10,851	7,830	15,734	2,947
Listed Places of Worship Grant Scheme	0	7,885	7,885	0
Roof repair fund	122	1,640	600	1,162
	20,973	17,355	31,319	7,009